Indiana Center for Nursing  
Board of Directors Meeting Minutes of October 17, 2016  
Location: Indiana Center for Nursing, 9302 N Meridian St, Ste 365, Indianapolis, IN 46260

Chair: Lee Ann Blue  
Recorder: Lisa Mount  
Called to Order: 1:02PM  
Adjourned: 2:50 PM

**Attendance:** Michelle Bisesi, Lee Ann Blue, Judy Boerger, Jill Buttry, Yvonne Culpepper, Debbie Drake, Kirsten Emmons, Michelle Gerrety, Dorothy Gomez, Kimberly Harper, Peggy Keen, Jason King, Jane Kirkpatrick, Carolyn Konfirst, Elizabeth Law (for Angela Koller), Marti Makielski, Patricia Mathis, Robin Newhouse, Jean Putnam, Beth Sharer, Diana Shenefield, Caroline Sims (for Holly Cheek), Rhonda Smith, Diana Sullivan, Anne Thomas, Lynn Turner, Linda Wallace, Trish Weber, Ann White, Mindy Yoder

**Proxy Vote:** Karen Clark, Lisa Crane, and Susan McRoberts

**Absent:** Cindy Adams, Janet Brown, Linda, Delunas, Deb Gillum, Karen Haak, Lea Hall, Natalie Hall, Paula Hartman, Margaret Harvey, Tonya Heim, Lisa Hopp, Theresa Knotts, Linda Paskiewicz, Laurie Peters, Michele Ridge, Linda Sitkberg, Brenda Srof, Karen Williams

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<tr>
<th>AGENDA ITEM</th>
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<tr>
<td>1. Call Meeting to Order</td>
<td>Lee Ann Blue called the meeting to order.</td>
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| 2. Welcome and Establish Quorum | Lee Ann Blue welcomed members, roll call was taken and a quorum established.  
**Welcome New Board Member**  
At the August 2016 Board meeting, Huntington University Department of Nursing was voted in as a new member. Lee Ann Blue welcomed Diana Shenefield, Director of the Nursing Department to the Board. Ms. Shenefield shared that Huntington is located south of Fort Wayne, Indiana, and that the Department of Nursing offers a traditional BSN program and has graduated six classes. Ms. Shenefield became Director in August 2016. |
| 3. Approve August 15, 2016 Meeting Minutes | Lee Ann Blue reporting on behalf of Cindy Adams  
Board members were asked if they had comments/concerns regarding the August 15 meeting minutes. Hearing no comments/concerns Lee Ann called for a motion.  
**Motion:** Linda Wallace made the motion to approve the August 15, 2016 meeting minutes as written; Lynn Turner seconded the motion. The motion carried. |
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<tr>
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<tr>
<td>4. 2016 Financial Report</td>
<td><em>Jane Kirkpatrick reporting</em></td>
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<td><strong>2016 YTD Revenue/Donations as of 8/31/16:</strong></td>
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<td>Committed Membership: 493,937.50</td>
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<td></td>
<td>Membership Fees received: 493,287.50 (an additional 650 in process)</td>
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<td>2016 IONE License Plate Fund Grant: 50,000.00</td>
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<td></td>
<td>ICN Scholarship Donations: 19,032.83 (Gala proceeds minus expenses)</td>
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<td><strong>562,320.33</strong></td>
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<td><strong>2016 YTD Actual Expenses as of 8/31/16:</strong></td>
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<td></td>
<td>296,617.71</td>
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<td><strong>Bank Accounts Summary as of 8/31/16:</strong></td>
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<td>680,014.68 (includes 60,536.10 in CDs)</td>
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<td>Jane stated that at this point in the fiscal year we are in great shape. She highlighted in the Actual Expenses to-date column that the IT/Web line is significantly higher than 2015 Actual but the increase was budgeted for 2016 in order to update the ICN website, which looks great and is mobile-friendly. Considerable amount of funds are earmarked in both the Conferences/Summit and Strategic Plan Costs line items for the Indiana Nursing Summit and a Diversity Conference, both occurring in November. Jane stated that proceeds from the Summit could generate additional income. Kimberly Harper clarified that proceeds from the Summit are deposited into the ICN Scholarship Fund.</td>
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<td><strong>Motion:</strong> Jean Putnam made the motion to approve the Financial Report as distributed; Carolyn Konfirst seconded the motion. The motion carried.</td>
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<td>5. New Membership Application</td>
<td><em>Kimberly Harper reporting</em></td>
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<td>Indiana University-Purdue University Fort Wayne (IPFW) Department of Nursing in Fort Wayne, Indiana has applied for Tier 2 ICN membership. Through the years many Indiana University and Purdue University campuses have become ICN members. IPFW meets all ICN membership criteria.</td>
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<td><strong>Motion:</strong> Michelle Bisesi made the motion to approve Indiana University-Purdue University Fort Wayne Department of Nursing as a Tier 2 member of ICN; Diana Sullivan seconded the motion. The motion carried.</td>
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<td>Kimberly will notify the applicant of the Board’s approval.</td>
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| **6. Election of 2017 ICN Officers** | *Ann White reporting*  
Ann, as current Past-President of the ICN Board of Directors, will chair the Nominations Committee. A call for nominations (self or other) is being made for the two open positions for the 2017 year. We need to elect a CNO partner member to serve as Vice President/President-Elect and either a CNO partner or academic partner member to serve as Treasurer. The Vice President/President-Elect is a 3-year commitment (Year 1 – Vice President/President-Elect, Year 2 – President, Year 3 – Past-President) and the Treasurer position is a 2-year commitment.  
Please send nominations to Ann at awhite@usi.edu  
The slate will be sent via an electronic ballot and results will be announced at the December 2016 Board of Directors meeting. |
| **7. Update on the November 7, 2016 Summit** | *Kimberly Harper reporting*  
With generous support from IONE, ICN is pleased to host the annual Indiana Nursing Summit on Monday, November 7 at the Renaissance Indianapolis North Hotel. This year’s focus is on showcasing programs and research happening across the state that is helping to move toward a culture of health. The agenda includes Keynote Speaker, Dr. Jerome Adams, Indiana State Health Commissioner; 8 consecutive podium presentations; and 16 poster presentations. Registration to-date is 220. |
| **8. Update on the November 12, 2016 Diversity Conference** | *Kimberly Harper reporting*  
A *Diversity and Inclusion Seminar: Changing the Face of Nursing Leadership*, targeted at nurses and nursing students, is scheduled for November 12 from 10:00am-3:00pm at The Marten House. Brent MacWilliams, PhD, MSN, RN, APNP, ANP-BC, Associate Professor, University of Wisconsin Oshkosh College of Nursing and President of the American Assembly for Men in Nursing, will lead a workshop on how mentoring affects leadership. Each attendee will receive a copy of Dr. Angela McBride’s book, *The Growth and Development of Nurse Leaders*. This conference is funded partially through an IONE License Plate Fund Grant and ICN, therefore, this is a free seminar but registration is required for the purpose of numbers for seating, catering, etc. |
| **9. HRSA Diversity Grant Opportunity** | *Ann White reporting*  
In the middle of September HRSA announced a grant opportunity focused on diversity in nursing. Grant proposals are due November 14. Nursing Centers are eligible to apply. Though there is strong interest in submission of a proposal for this the timing is not viable for 2016 but we could submit one in 2017. |
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| 9.  HRSA Diversity Grant Opportunity (cont’d) | Kimberly Harper stated schools will need to be involved. Added expectations that whoever submits proposals be able to demonstrate that they practice:  
  1) Academic and Peer Support  
  2) Mentoring Program  
  3) Student financial support  
  4) Holistic Admissions Review  

  The biggest issue with this Grant application is that participating schools need to demonstrate that they practice holistic admissions review which would be a change for most of our schools. The Indiana Commission on Higher Education has shown interest in working with ICN on this.  

  Lee Ann Blue suggested connecting with Dr. Greer Glazer, Dean at the University of Cincinnati College of Nursing. Ann White knows Dr. Glazer and she can reach out to her and see what she would be willing to do. |
| 10. ICN Committee/Initiative Reports | **Data Committee** – *Jane Kirkpatrick reporting*  
  We did send out a Demand survey in 2015 but it did not yield responses from everyone in the state and the landscape for vacancies changed immediately following the survey period. The Committee has discussed what should be the next step in the process. Do we want to conduct another Demand Survey? Can employers even predict their future needs? We do know that Advanced Practice Nurses and Nurses are needed. Do we need to get people in the pipeline? Other factors impacting the need for Nurses include patients are so much sicker and there are an increased number of nurses retiring each year. Linda Wallace stated the issues in Education are the need for qualified faculty and the need for additional clinical facilities.  

  **Development Committee:** *Judy Boerger and Ann White reporting*  
  The September 16 ICN Scholarship Gala hosted by Parkview Health at the Mirro Center in Fort Wayne was a success! The highlight of the evening was the remarks made by the student scholarship recipient speakers from the University of Saint Francis. About $20,000 in sponsorships and donations have been collected and we continue to receive additional donations post event. After the bills have been paid, we anticipate about $15,000 in proceeds for the ICN Scholarship Fund.  

  A cohort of four has been identified to plan a Gala for the central part of the state which will be scheduled for Spring 2017 in Indianapolis. Cindy Adams has looked into The Marten House as the facility. |
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| **10. ICN Committee/Initiative Reports (cont’d)** | Leadership Development Committee – *Lee Ann Blue and Susan McRoberts reporting*
On August 15 we hosted a causal “Friend Raising” event at MESH. Kimberly Harper shared the list of the statewide key stakeholders who were: representatives from the Indiana State Department of Health, Marion County Health Department, FSSA Indiana Medicaid, Indiana State Legislators, and Susan Hassmiller from RWJF. ICN representatives included: Kimberly Harper, Lee Ann Blue and Susan McRoberts (co-chairs of the ICN Nursing Leadership Development Committee), Jessica Gonzalez and Denise Ferrell (co-chairs of the ICN Diversity and Inclusion Initiative), Ann White (Immediate Past President, ICN Board of Directors), and Andrea Tanner, Coordinator of Health Services, New Albany-Floyd County Schools and CCNA Breakthrough Leader in Nursing.

Remarks included:
- Sue Hassmiller talking about the RWJF Culture of Health
- Andrea Tanner sharing her story of how she has spearheaded an effort in Floyd County
- Jessica Gonzalez and Denise Ferrell sharing about our pilot project with Indy Metropolitan High School
- Kimberly Harper sharing a bit about the Nurses on Boards Coalition and our discussions with Dr. Adams

Discussion then opened up about how we can work together to identify places and roles across the state where Indiana nurses can step up and lead.

It was referenced that the Indiana State Health Commission has switched out some nursing positions for epidemiologists. With limited resources, they can see value in what epidemiologists bring to the table.

Indiana NOBC meets tonight. Over 100 Indiana nurses want to be on Boards. Kim will meet with United Way next week about opportunities. Visit the website, [www.nursesonboardscoalition.org](http://www.nursesonboardscoalition.org) and list any Boards you are on and remember to include ICN. ICN Board members asked that the website be publicized at the Summit.

Lynn Turner stated that Mary Browning could announce the website at the IONE Fall Conference also.
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| 10. ICN Committee/Initiative Reports (cont’d) | **Nursing Education Committee – Linda Wallace and Beth Sharer reporting**<br>The committee last met on October 6. The two documents, *Career Pathways in Nursing* and *Seamless Nursing LPN/ASN/BSN/MSN/DNP/PhD Competencies*, will be forward to the appropriate organizations (CINDD, IONE) for their review/input next month.  
We have two taskforces creating documents:<br>1) Dashboards  
   a) one about nursing education in Indiana  
   b) one to inform stakeholders of needs for support of nursing education  
2) Checklist of important questions to ask if looking for a school of nursing, Accreditation status, percent who graduate on time, NCLEX first time pass rates, etc.  
Linda Wallace led the ICN Board members through the Checklist document and asked for input. ICN Staff Member, Marian Erler, joined the conversation and stated that some of this information already exists on the ICN website and led the Board to the locations within the website.  
Board members recommended the following additions:  
- Accreditation  
  - Highlight regional accreditation also  
  - Guide reader where to get this information  
- Add these additional questions:  
  - Does the School of Nursing offer:  
    - a School visit  
    - Information Sessions  
    - a Shadow a Nursing Student Program  
    - Have a list of questions for consumer to ask the nursing student  
  - Can student work while going to Nursing School?  
  - Any additional costs: background checks, drug tests, etc.  
Kimberly Harper stated that this document can be incorporated into the ICN website in addition to linking document with an online tool.  
**Nursing Practice Committee – Yvonne Culpepper reporting**<br>No report for this month. |
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| 10. ICN Committee/Initiative Reports (cont’d) | **Diversity and Inclusion Initiative** – Kimberly Harper reporting  
Kimberly and the Initiative co-chairs, Denise Ferrell and Jessica Gonzalez, are meeting tomorrow with the Principal of the Goodwill Industries’ Indianapolis Metropolitan Charter High School Excel Program to discuss a pilot program. If it is successful, this pilot program will be offered in other areas.  
Conference scheduled for November 12 (see previous notation in minutes).  
Denise and Jessica have also conducted site visits at various schools of nursing and Denise met again last week with the Purdue University nursing students’ diversity group, DNA – Diversity Nurses Association. |
| 11. Update from Professional Nursing Organizations | **IPLA** – No report  
**ISNA** – Diana Sullivan reporting  
- Two hundred and twenty people attended the ISNA annual convention which was held on September 16, 2016 at the IU Kokomo (IUK) Campus. The theme was *A Culture of Safety*. A large percentage of the participants were the IUK student nurses.  
- A Legislative Conference will be held in the spring  
- Indiana Nursing Foundation has money available for research grants  
- Diana will be going to Washington, DC the end of November and first of December to hear about the Health Nurse Challenge  
**IONE** – Lynn Turner reporting  
- Forty-five people attended the first ever Advocacy Day for IONE members on September 23. We gave an award to Pat Miller and saw Governor Pence and had our photo taken with him  
- IONE membership has expanded to 500 to-date  
- Board meeting tomorrow to review the seven applications received for a 2017 IONE License Plate Fund Grant  
- The IONE Fall Conference, *Hats off to Nursing*, is October 19-21; 150 are registered; handing out $75,000 in scholarships – 12 BSN, 9 MSN, 6 DNP  
- Nursing License Plate – have raised a total of $412,000. We have run out of letter combinations so you will start seeing NG on the plates  
**CINDD** – Linda Wallace reporting  
Next meeting is November 8 – the topic will be how to stop student incivility and ensure professionalism and the installment of the new CINDD officers: Susan Hendricks, President; Karen Clark, Vice President and Angie Koller, Secretary. |
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| 11. Update from Professional Nursing Organizations (cont’d) | **IHA – Carolyn Konfirst reporting**  
IHA’s statewide **Sepsis campaign** in September was well received. Hospitals were provided with a toolkit with print and social media, as well as billboard art. The event at The Indianapolis Artsgarden was not well attended but maybe next year.  
**HIIN (Hospital Improvement Innovation Network)**, the “sequel” to the current Hospital Engagement Network 2.0 (HEN), was funded by CMS as of September 28. The program will be similar to the current HEN 2.0, seeking to reduce hospital acquired harm and readmissions. Had 97 hospitals participating in HEN; HIIN target about 11 but we can take more. We need to engage physicians and hospital leadership more.  
**Open Position at IHA – Data Analyst and Patient Safety Advisement**  
This commitment is two years plus one year for sure and may become a full staff position.  
**New IHA CEO**  
Brian Tabor has been appointed CEO as of June 2017.  
**Vizient – No report**  
**ILN – No report** |
| 12. Next ICN Board of Directors Meeting        | **December 12, 2016 – 1:00–3:00 PM EST**                                                                                                                                                                              |

Respectfully submitted by:  

Date: 12/3/16